

Erasmus+ Strategic Partnership WBT
Project number: 2015-1-DE02-KA202-002447
Final transnational project meeting, Carpi/Italy
June 28th – 29th, 2017
 - Agenda -

Tuesday, June 27th 2017

Arrival by plane to Bologna airport, transfer to hotel in Carpi

Wednesday, June 28th 2017

9.00 h	Welcome and Official Opening of meeting, Introduction into agenda and the region	
9.30 h	<u>Manual on WBT</u> (Intellectual Output)	(BG, DE)
	- State of completion	
	- Group work: General Proposals of Consortium	(all)
	- Examples of good practice	(all)
	- Translation of Manual (Part 1)	
	- Presentation and dissemination of Manual	
12.30 h	Lunch	
13.30 h	<u>Final Evaluation Report</u>	(PT, DE)
	- Snap shot analysis, phase 4	
	- Indicators for success	
	- Monitoring questionnaire, phase 4	
	- Monitoring Report, phase 4	
15.00 h	Visit to the vinegar factory	
16.00 h	<u>Dissemination & Exploitation Report</u>	(SLO, DE)
	- Dissemination activities by partners	
	- Dissemination activity list	
	- Newsletter No 2	
17.30 h	End of working session, City walk	
20.00 h	Social Dinner	

Thursday, June 29th 2017

09.00 h	<u>Final Project Report</u>	(DE)
09.30 h	Report on Monitoring Meeting in Bonn, Requirements of NA	
11.00 h	<u>Final works:</u>	
	- Final Report NA	
	- Evidence of dissemination activities	
	- Evidence of travel costs (summary of costs, boarding cards, certificates)	
	- Time sheets	
13.00 h	Lunch	
14.00 h	Agreement on next steps, final works, deadlines	
15.00 h	End of meeting	

Friday, June 30th 2017

Individual Departure